

RESPONSIBILITY AND ACCOUNTABILITY: ESSENTIAL CHARACTERISTICS FOR THE KEY GOVERNANCE ROLES IN GOVERNMENT PROJECTS

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DEFINITIONS

Gartner

- Responsibility: the obligations to undertake specific tasks
- Accountability: owning and explaining the result of specific tasks
- Authority: the power to control, enable or prohibit a specific task

Responsibility and accountability for the project must be clearly **defined, accepted** and **exercised** within the project governance structure by individuals who

- have the authority and
- whose operational roles place them at an appropriately high decision-making level within the organisation.

PROJECT SPONSOR

- Responsible and accountable
- Visible champion
- Publicly committed
- Strategic and visionary
- ...

PROJECT SPONSOR

- Responsible and accountable
- Visible champion
- Publicly committed
- Strategic and visionary
- Effective leader
- Relationship builder
- Balances role requirements
- Resolves issues
- Focused but flexible
- Available

STEERING COMMITTEE

- Committed
- Responsible and accountable
- Representing stakeholders interests
- Strategic and visionary
- Adherence to best practice
- Problem solver
- Respectful

BUSINESS OWNER

- Strategic
- Committed
- Responsible
- Accountable

PROJECT MANAGER

- Responsible
- Relationship builder
- Scope manager
- Skilled
- Information source
- Credible
- Team builder



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